### TOWNSHIP OF BENNINGTON SHIAWASSEE COUNTY

FINANCIAL STATEMENTS

**MARCH 31, 2004** 

### Michigan Deptartment of Treasury 496 (2-04) Auditing Procedures Report

ocal Gover	P.A. 2 of 196 nment Type	_			Local Governme			County	
City	X Town	ship	Village	Other	Bennin	gton Township	ad M. Stata:	Shiawass	<u>ee</u>
udit Date	21 04		Opinion 6-	17 04		Date Accountant Report Submitt	<b>/</b>		
e have	محاف حافثيني	~ C+-	ancial stater	nents of the	ernmental Accol	government and rendered inting Standards Board (on the Michigan by the Michiga	3/ (CD) qc a	• · · · · · · · · · · · · · · · · · · ·	٠,
/e affirm								, 0 200	
						Inits of Government in Mic	higan as revised LOCAL	AUDIT & FINANC	E DIV.
					red to practice in				
e furthe	er affirm the s and reco	folk	owing. "Yes" endations	response:	s have been disc	closed in the financial state	ments, including	the notes, or in t	the report of
ou must	check the	appli	cable box fo	or each iter	n below.				
Yes	X No	1.	Certain com	ponent un	its/funds/agenci	es of the local unit are excl	uded from the fir	nancial statemen	its.
Yes	X No	2.	There are a 275 of 1980		ed deficits in one	e or more of this unit's un	reserved fund ba	alances/retained	earnings (P.
Yes	☐ No	3.	There are i amended).	instances	of non-compliar	ce with the Uniform Acco	ounting and Bud	geting Act (P.A.	2 of 1968,
Yes	X No	4.	The local u	unit has vi ts, or an o	iolated the cond rder issued unde	litions of either an order or the Emergency Municipa	issued under th I Loan Act.	e Municipal Fina	ance Act or
Yes X No 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943 as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).									
Yes	X No	6.				distributing tax revenues th			
The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earner  Yes No 7. pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfundin credits are more than the normal cost requirement, no contributions are due (paid during the year).									
Yes	X No	8.	The local (MCL 129.3		credit cards and	d has not adopted an app	licable policy as	s required by P.	A. 266 of 19
Yes	No	9.	The local u	nit has not	t adopted an inv	estment policy as required	by P.A. 196 of 1	997 (MCL 129.95	5).
We hav	e enclose	d the	e following:				Enclosed	To Be Forwarded	Not Required
			and recom		s.		Х		
					ince programs (p	program audits).			Х
Single A	Audit Repo	rts (	ASLGU).						Х
	Public Accou								-,-,-
i	s and V	Ven:	zlick, P	.C.		City		State ZIP	
Street Ac		$\sim$	gton, Su	.:- 20	1	Owosso	,	1/	88⁄67

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### DEMIS and WENZLICK, P.C.

Certified Public Accountants

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### INDEPENDENT AUDITOR'S REPORT

Members of the Township Board Township of Bennington Shiawassee County, Michigan

### Gentlemen:

We have audited the accompanying general-purpose financial statements of the Township of Bennington, Michigan as of and for the year ended March 31, 2004. These financial statements are the responsibility of the Township of Bennington, Michigan's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We have conducted our audit in accordance with generally accepted auditing standards in the United Sates of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit included examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Township of Bennington, Michigan, as of March 31, 2004, in conformity with generally accepted accounting principles in the United States of America.

Our audit was made for the purpose of forming an opinion on the combined financial statements taken as a whole and on the combining and individual fund financial statements. The accompanying financial information has been subjected to the auditing procedures applied in the examination of the combined, combining, and individual fund financial statements and, in our opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole.

Our report of comments and recommendations dated June 17, 2004, has been submitted under separate cover.

Demis and Wenglist, P.C.

Certified Public Accountants

Owosso, Michigan June 17, 2004

## TOWNSHIP OF BENNINGTON COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS MARCH 31, 2004

	GOVERNME GENERAL	NTAL FUND SPECIAL REVENUE	TYPES CAPITAL PROJECTS	FIDUCIARY FUND TYPE TRUST & AGENCY	GENERAL FIXED <u>ASSETS</u>
ASSETS:					
Cash in Bank Certificate	\$286,938	\$110,120	\$ 51,026	\$ 3,319	\$
of Deposit Accts. Rec.	236,399 -0-	184,998	183,336	-0-	
Taxes Rec.	6,627	11,664			
Due from Other Funds	1,263	-0-			
Accrued Int. Rec.	-0-	-0-	170		519,185
Fixed Assets TOTAL ASSETS	\$ <u>531,227</u>	\$ <u>306,782</u>	\$ <u>234,532</u>	\$ 3,319	\$519,185
LIABILITIES:					
Accts. Payable Due to Other Taxing Ent.	\$ 16,290	\$ -0-	\$	\$ 2,056	\$
Due to Other Funds TOTAL LIAB.	\$ 16,290	\$ -0-	\$ -0-	1,263 \$ 3,319	\$ -0-
FUND EQUITY:					
Investment in General Fixed Assets	\$	Ś	S	\$	\$519,185
Fund Balance	514,937	306,782	•	-0-	
TOTAL FUND EQUITY	514,937	306,782	234,532	\$	519,185
TOTAL LIAB. & FUND EQUITY	\$ <u>531,227</u>	\$ <u>306,782</u>	\$ <u>234,532</u>	\$ <u>3,319</u>	\$ <u>519,185</u>

# TOWNSHIP OF BENNINGTON COMBINED STATEMENT OF REVENUES, EXPENDITURES ALL CHANGES IN FUND BALANCES ALL GOVERNMENTAL FUND TYPES YEAR ENDED MARCH 31, 2004

	<u>GENERAL</u>	SPECIAL <u>REVENUE</u>	CAPITAL <u>PROJECTS</u>
REVENUES: Property Taxes	\$ 66,112	\$136,673	\$
Fees/Penalties State Shared Rev. Tax Admin. Fees	1,426 223,419 18,684		
Int. Income Miscellaneous	9,977 <u>19,257</u>	2,181 450	2,386 -0- \$ 2,386
TOTAL REVENUES	\$338,875	\$139,304	\$ 2,386
EXPENDITURES: Twp. Board Supervisor	\$ 21,635 13,448	\$	\$
Clerk Board of Review Treasurer	16,349 1,424 24,257		
Assessor Elections Hall & Grounds	18,936 63 136,393		
Other General Gov't Cemetery Ambulance	20,753 2,049	36,793	
Roads Fire Protection	55,705 -0-	64,880	-0-
TOTAL EXPENDITURES	\$344,401	\$101,673	\$0-
EXCESS OF REVENUES OVER (UNDER)			
EXPENDITURES	\$ (5,526)	\$ 37,631	\$ 2,386
OTHER SOURCES (USES) Transfers In Transfers Out EXCESS OF REVENUES	OF FUNDS: \$ 3,541 	\$ -0- -0-	\$ -0- (3,541)
OVER (UNDER) EXPEND & OTHER SOURCES (USES) OF FUNDS Fund Balance 4-1-03	\$ (1,985) 516,922	\$ 37,631 269,151	\$ (1,155) 235,687
FUND BALANCE AT 3-31-04	\$ <u>514,937</u>	\$ <u>306,782</u>	\$ <u>234,532</u>

## TOWNSHIP OF BENNINGTON COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET (GAAP BASIS) AND ACTUAL GENERAL, SPECIAL REVENUE AND CAPITAL PROJECTS FUND TYPES YEAR ENDED MARCH 31, 2004

		GENERAL FU	ACTUAL (OVER)	SPECIAL	REVENUE	FUND TYPES ACTUAL (OVER)	CAPITA	L PROJECT FUI	ND TYPES ACTUAL (OVER)
	BUDGET	ACTUAL	UNDER BUDGET	BUDGET	ACTUAL	UNDER BUDGET	BUDGET	ACTUAL	UNDER BUDGET
REVENUES:	<del></del>	11010112	<u> </u>	20231	nerva	500041	<del>90001</del>	NC 10/10	PODGET
Property Taxes	\$ 61,500	\$ 66,112	\$ (4,612)	\$117,765	\$136,672	\$(18,908)	\$	\$	\$
Fees/Penalties	70	1,426	(1,356)						
State Shared Rev.	*	223,419	(48,419)						
Tax Admin. Fees	21,500	18,684	2,816						
Interest Income	20,000	9,977	10,023	1,000	2,181	(1,181)		2,386	(2,386)
Misc. Income	17.330	19,257	(1,927)	600	450	<u> 150</u>			
TOTAL REVENUES	\$ 295,400	\$ 338,875	\$ (43,475)	\$119,365	\$139,304	\$(19,939)	\$ -0-	\$ 2,386	\$ (2,386)
EXPENDITURES:									
Township Board	\$ 34,325	\$ 21,635	\$ 12,690	\$	\$	\$	\$	\$	\$
Supervisor	14,400	13,448	952						
Clerk	22,000	16,349	5,651						
Board of Review	2,800	1,424	1,376						
Treasurer	28,600	24,257	4,343						
Assessor	20,000	18,936	1,064						
Elections	10,000	63	9,937						
Hall & Grounds	128,500	136,393	(7,893)						
Other Gen. Gov't.	119,575	33,389	86,186						
Cemetery	25,300	20,753	4,547						
Ambulance	2,300	2,049	251	45,765	36,793	8,972			
Roads	113,000	55,705	57,295			-0-			
Fire Protection	-0-	0-	0	71,000	64,880	6.120			
TOTAL EXPEND.	\$ <u>520,800</u>	\$ 344,401	\$ 176,399	\$ <u>116,765</u>	\$101,673	\$ <u>15,092</u>	\$0	\$0	\$ <u>-0-</u> .
EXCESS OF REVENUE	s								
OVER (UNDER)									
EXPENDITURES	\$(225,400)	\$ (5,526)	\$(219,874)	\$ 2,600	\$ 37,631	\$(35,031)	\$ -0-	\$ 2,386	\$ (2,386)
OTHER SOURCES (US	ES) OF FUND	S:							
Transfers In	\$ 300,000	\$ 3,541	\$ 296,459	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Transfers Out	<u>(8,000</u> )		(8,000)	-0-	<u>-0-</u>	-0-	( <u>100,000</u> )	(3,541)	<u>(96,459</u> )
EXCESS OF REVENUE	S								
OVER (UNDER)									
EXPENDITURES AND	•								
OTHER SOURCES									
(USES) OF FUNDS	\$ <u>66,600</u>	\$ (1,985)	\$ <u>68,585</u>	\$ 2,600	\$ 37,631	\$( <u>35,031</u> )	\$( <u>100,000</u> )	\$ (1,155)	\$ <u>(98,845</u> )
Fund Balance Apri		516,922			269,151			235,687	
FUND BALANCE MARC	H 31, 2004	\$ <u>514,937</u>			\$ <u>306,782</u>			\$ <u>234,532</u>	

The accompanying notes are an integral part of the financial statements.

## TOWNSHIP OF BENNINGTON COMBINED STATEMENT OF CHANGES IN ASSETS AND LIABILITIES ALL AGENCY FUNDS FOR THE YEAR ENDED MARCH 31, 2004

BALANCE			BALANCE
4-1-03	<b>ADDITIONS</b>	<u>DEDUCTIONS</u>	<u>3-31-04</u>

### CURRENT TAX COLLECTION FUND

### ASSETS:

Cash	\$ <u>325,062</u>	\$ <u>1,788,425</u>	\$ <u>2,110,168</u>	\$ <u>3,319</u>
LIABILITIES:				
Due to Other Funds Due to Other	\$207,290	\$ 202,429	\$ 408,456	\$ 1,263
Taxing Entities	117,772 \$ <u>325,062</u>	1,585,996 \$ <u>1,788,425</u>	1,701,712 \$2,110,168	2,056 \$ <u>3,319</u>

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Township of Bennington conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

#### FUND ACCOUNTING

The accounts of the Township are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into generic fund type and broad fund categories as follows:

#### GOVERNMENT FUNDS

General Fund - The General Fund is the general operating fund of the Township. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

### FIDUCIARY FUNDS

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Township in a trustee capacity or as an agent for individuals, private organization, other governments, and/or other funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measure of results of operations.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### FIXED ASSETS

The accounting and reporting treatment applied to the fixed assets associated with a fund are determined by its measurement focus. All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Group, rather than in governmental funds. Public Domain (infrastructure) general fixed assets consisting of certain improvements other than buildings, including roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems, are not capitalized with general fixed assets. No depreciation has been provided on general fixed assets.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are valued at their estimated fair value on the date donated.

The account group is not a "fund". It is concerned only with the measurement of financial position. It is not involved with measurement of results of operations.

#### BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### BASIS OF ACCOUNTING

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Taxpayer-assessed income, gross receipts, and sales taxes are considered "measurable" when in the hands of intermediary collecting governments and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as liabilities and reductions of revenue when they are measurable and their validity seems certain.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation, sick pay and other employee amounts which are not accrued; and (2) principal and interest on general long-term debt which is recognized when due.

### BUDGETS AND BUDGETARY ACCOUNTING

The Township follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. Prior to the beginning of the fiscal year, the clerk submits to the Township Board a proposed operating budget for the fiscal year commencing the following April 1. The operating budget includes proposed expenditures and the means of financing them.
- 2. Public hearings are conducted in the Township to obtain taxpayer comments.
- 3. Prior to April 1, the budget is legally enacted through board approval.
- 4. The clerk is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the Township Board.
- 5. The Township had amended the budget during the year.

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### CASH AND INVESTMENTS

Cash includes amounts in demand deposits. State statutes authorize the township to invest in obligations of the U.S. Treasury, Commercial Paper, corporate bonds and repurchase agreements.

Investments are stated at cost or amortized cost.

### SHORT-TERM INTERFUND RECEIVABLES/PAYABLES

During the course of operations, transactions occur between funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the balance sheet.

#### **ENCUMBRANCES**

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrances accounting-under which purchase orders, contracts, and other commitments for the expenditure of resources are recorded to reserve that portion of the applicable appropriation—is utilized in the government fund types. Encumbrances outstanding at year end are reported as a reservation of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year. There were no significant encumbrances at year end.

#### COMPENSATED ABSENCES

The township does not pay sick or vacation time for its employees.

### POST EMPLOYMENT HEALTH-CARE BENEFITS COBRA BENEFITS

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA) the township makes health care benefits available to former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. There are no participants in this program as of March 31, 2004.

#### RETIREE BENEFITS

The township does not have health insurance coverage for its employees; therefore, there are no post-employment health care benefits.

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### INTERFUND TRANSACTIONS

Quasi-external transactions are accounted for as revenue or expenditures. Transactions that constitute reimbursement to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund as a reduction of expenditures in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers.

### REVOLVING AND IMPROVEMENT FUND

The township maintains a revolving and improvement fund to account for money set aside by the township for future improvements of the township. The township deposits all interest earned on investments of this fund directly to the General Fund and is shown as interest income of that fund.

### COMPARATIVE DATA

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the townships financial position and operations. However, comparative data (i.e. presentation of prior year totals by fund type) data has not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

#### USE OF ESTIMATES

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses.

### NOTE B - REPORTING ENTITY

For financial reporting purposes, in conformance with NCGA Statement No. 3, Defining the Governmental Reporting Entity, the Township of Bennington includes all funds, account groups, agencies, boards, commissions and authorities that are controlled by or dependent on the Township's executive or legislative branches (the Township Supervisor or the Board, respectively). Control by or dependence on the Township was determined on the basis of budget adoption, taxing authority, outstanding debt secured by revenues or general obligations of the township obligations of the township to finance any deficits that may occur or receipt of significant subsidies from the township.

Based on the foregoing criteria, there were no organizations that need to be included in the Township's annual report.

### NOTE C - PROPERTY TAX

Taxes levied on December 1, are payable on February 14. The townships bills and collects its own property taxes and also taxes for the county and local school districts. Taxes levied on July 1, are payable on August 31. Collections of the county and school taxes and remittances of them are accounted for in the current tax collection fund. Township property taxes are recognized when levied to the extent that they result in current receivables.

The township is permitted by the Municipal Finance Law of the state to levy taxes up to 1.0 mill for general governmental services. .9145 mill is levied for general services \$45 per household is levied for ambulance service and 1.25 mill is levied for fire protection.

The delinquent real property taxes of the township normally are purchased by the County of Shiawassee. The county sells tax notes, the proceeds of which are used to pay the Township for these delinquent taxes. These delinquent taxes have been recorded as revenue for the current year.

### NOTE D - CHANGES IN GENERAL FIXED ASSETS

A schedule of changes in fixed assets is included in the individual financial statement section.

### NOTE E - EXCESS OF EXPENDITURES OVER APPROPRIATIONS IN BUDGETARY FUNDS

P.A. 621 of 1978, section 18 (1) as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated.

In the body of the financial statements, the township's actual expenditures and budgeted expenditures for the budgetary funds have been shown on a activity basis. The approved budgets of the township for these budgetary funds were adopted to the activity level.

During the year ended March 31, 2004, the Township incurred expenditures in certain budgetary line items which were in excess of the amounts appropriated as follows:

	APF	TOTAL ROPRIATIONS		UNT OF NDITURES	_	UDGET RIANCE
Twp. Hall & Grounds Salaries	\$	5,500	\$	5,670	\$	(170)
Twp. Hall & Grounds Repairs & Maint.		3,500		3,680		(180)
Twp. Hall & Grounds Capital Outlay	-	108,000	1	17,440	(	9,440)
Ambulance - Misc. Bank Fees		-0-		10		(10)

### NOTE F - CASH AND CERTIFICATES OF DEPOSIT

The township deposits consist of various interest bearing savings and checking accounts and certificates of deposits. At year end the carrying amount of the township's deposits was \$1,056,036. Of the bank balance, \$156,116 was covered by Federal Depository Insurance and \$461,163 in certificates of deposit. Michigan law does not require collateralization of government deposits, therefore, only the \$617,279 was insured and \$438,757 was neither insured nor collateralized.

NOTE F - CASH AND CERTIFICATES OF DEPOSIT (CONTINUED) The township's deposits at March 31, 2004 consisted of casl and certificates of deposit at five financial institutions:

INSTITUT ON A	AMOUNT	FDIC INSURED	UNINSURED
Cash Certificate of Deposit	\$ -0- 289.641	\$ -0- <u>100,000</u> \$ <u>100,000</u>	\$ -0- <u>189,641</u> \$ <u>189,641</u>
INSTITUT ON B	\$ <u>289,641</u>	Ψ <u>=υυνν</u>	
Cash Certificate of Deposi:	\$ 1,771 107,277 \$109,048	\$ 1,771 100,000 \$101,771	\$ -0- \$\frac{7.277}{7.277}
INSTITUTION C			
Cash Certificate of Deposit	\$ 51,026 <u>157,906</u> \$ <u>208,932</u>	\$ 51,026 <u>100,000</u> \$ <u>151,026</u>	\$ -0- <u>57,906</u> \$ <u>57,906</u>
INSTITUT ION D			
Cash Certificate of Deposi	\$132,227 _61,163 \$ <u>193,390</u>	\$100,000 <u>61,163</u> \$ <u>161,163</u>	\$ 32,227 \$\frac{-0-}{32,227}
INSTITUTION E			
Cash Certificate of Deposi	\$ 3,319 <u>251,706</u> \$ <u>255,025</u>	\$ 3,319 <u>100,000</u> \$ <u>103,319</u>	\$ -0- <u>151,706</u> \$ <u>151,706</u>

### NOTE G - PENSION

The township maintains a discretionary pension plan for elected officials. The township contributed \$8,374 during the year ended March 31, 2004.

NOTE H - INTERFUND RECEIVABLES AND PAYABLES

The amounts of interfund receivables and payables are as follows:

<u>FUND</u>	INTERFUND RECEIVABLE	FUND	INTERFUND PAYABLE
General	\$ <u>1,263</u> \$ <u>1,263</u>	Tax Fund	\$ <u>1,263</u> \$ <u>1,263</u>

NOTE I - INTERFUND OPERATING TRANSFERS

The amount of interfund operating transfers are as follows:

<u>FUND</u>	TRANSFERS IN	<u>FUND</u>	TRANSFERS OUT
General	\$ <u>3,541</u> \$ <u>3,541</u>	Rev. & Imp.	\$ 3,541 \$ 3,541

### TOWNSHIP OF BENNINGTON COMPARATIVE BALANCE SHEET MARCH 31, 2004 AND 2003

### GENERAL FUND

### ASSETS

	2004	2003
ASSETS:		
Cash Imprest Cash in Bank Certificate of Deposit Accounts Receivable Taxes Receivable Due from Other Funds Accrued Int. Receivable TOTAL ASSETS	\$ 100 286,838 236,399 -0- 6,627 1,263 -0- \$531,227	\$ 100 241,678 177,760 -0- 6,745 96,599 -0- \$522,882
LIABILITIES:		
Accounts Payable	\$ <u>16,290</u> \$ 16,290	\$ <u>5,960</u> \$5,960
GENERAL FUND BALANCE	<u>514,937</u>	516,922
TOTAL LIABILITIES AND GENERAL FUND BALANCE	\$ <u>531,227</u>	\$ <u>522,882</u>

## TOWNSHIP OF BENNINGTON COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE YEARS ENDED MARCH 31, 2004 AND 2003

### GENERAL FUND

		2004	ACTUAL	2003
REVENUES:	BUDGET	<u>ACTUAL</u>	(OVER) UNDER <u>BUDGET</u>	ACTUAL
Property Taxes Fees/Penalties Miscellaneous State Shared	\$ 61,500 70 3,000	\$ 66,112 1,426 20	\$ (4,612) (1,356) 2,980	\$ 64,007 19,287 6,317
Rev. Tax Admin. Fees Interest Income Rent Income Cemetery	175,000 21,500 20,000 2,000 4,500	223,419 18,684 9,977 4,400 2,600	(48,419) 2,816 10,023 (2,400) 1,900	243,055 20,408 12,787 2,900 5,150
Cable TV Reimb. of Exp. Licenses TOTAL REVENUES	5,200 2,500 130 \$295,400	7,000 5,157 <u>80</u> \$338,875	(1,800) (2,657) 50 \$ (43,475)	5,642 25 <u>61</u> \$379,639
EXPENDITURES: Twp. Board: Salaries Office Asst. Dues Attorney Publishing Supplies Capital Outlay Computer Supp Other Pension		\$ 5,420 -0- 1,415 -0- 1,502 1,776 -0- 408 2,740 8,374	\$ 2,080 1,300 585 -0- 1,498 4,424 -0- 42 1,135 1,626	\$ 4,903 -0- 1,522 -0- 1,774 1,507 -0- 239 1,564 8,362
TOTAL TWP. BOARD	\$ 34,325	\$ 21,635	\$ 12,690	\$ 19,871
Supervisor: Salaries Supplies Mileage Other	\$ 13,100 100 500 700	\$ 13,100 -0- 163 185	\$ -0- 100 337 515	\$ 11,955 -0- 234 119
TOTAL SUPER- VISOR	\$ 14,400	\$ 13,448	\$ 952	\$ 12,308

## TOWNSHIP OF BENNINGTON COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE YEARS ENDED MARCH 31, 2004 AND 2003

### GENERAL FUND

		2004	ACTUAL (OVER)	2003
	BUDGET	ACTUAL	UNDER BUDGET	ACTUAL
EXPENDITURES: Clerk: Salaries Deputy Clerk Office Supp. Mileage Postage Computer Supp Other TOTAL CLERK	\$ 14,000 2,000 2,000 1,000 500 2,000 500 \$ 22,000	\$ 13,100 179 805 348 435 1,482 -0- \$ 16,349	\$ 900 1,821 1,195 652 65 518 500 \$ 5,651	\$11,955 -0- -0- 290 520 1,268 123 \$ 14,156
Board of Review Salaries Publishing Other TOTAL BOARD OF REVIEW	\$ 2,000 350 450 \$ 2,800	\$ 1,160 75 189 \$ 1,424	\$ 840 275 261 \$ 1,376	\$ 525 72 105 \$ 702
Treasurer: Salaries Deputy Treas. Computer Supp Other Mileage Postage Spread Roll Supplies TOTAL TREASURER	400 1,000 100 9,000 800	\$ 13,046 1,582 1,354 297 901 3 6,300 774 \$ 24,257	\$ 954 18 346 103 99 97 2,700 26 \$ 4,343	\$ 11,955 924 415 248 690 155 4,342 155 \$ 18,884
Assessor: Salaries Supplies Other Capital Outla TOTAL ASSESSOR	\$ 15,000 3,300 600 4 1,100 \$ 20,000	\$ 14,910 2,496 450 1,080 \$ 18,936	\$ 90 804 150 20 \$ 1,064	\$ 14,000 1,959 400 -0- \$ 16,359

## TOWNSHIP OF BENNINGTON COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE YEAR ENDED MARCH 31, 2004 AND 2003

### GENERAL FUND

	2004	ACTUAL	2003
BUDGET	ACTUAL	(OVER) UNDER <u>BUDGET</u>	ACTUAL
EXPENDITURES: Elections: Education \$ 100 Salaries 4,000 Printing 600 Supplies 4,900 Postage 400 TOTAL ELECTIONS \$ 10,000	\$ -0-	\$ 100	\$ 49
	-0-	4,000	1,784
	-0-	600	251
	63	4,837	1,289
	-0-	400	430
	\$ 63	\$ 9,937	\$ 3,803
Hall & Grounds: Supplies \$ 4,500 Salaries 5,500 Utilities 4,500 Repairs & Maint. 3,500 Telephone 2,500 Capital Outlay 108,000 TOTAL HALL & GROUNDS \$128,500	\$ 3,768	\$ 732	\$ 1,010
	5,670	(170)	4,380
	3,788	712	4,719
	3,680	(180)	2,832
	2,047	453	2,401
	117,440	(9,440)	22,125
	\$136,393	\$ (7,893)	\$ 37,467
Other General Gov't: Payroll Taxes \$ 4,675 Audit 5,000 Ins. 13,000 Attorney 5,000 Street Lights 2,500 Fire Board 1,900 Library Board 2,200 Planning Comm. 8,700 Ordinance Board 7,100 Recreation/Parks Board 54,500	\$ 1,526	\$ 3,149	\$ 1,539
	3,100	1,900	3,105
	8,336	4,664	7,715
	4,079	921	-0-
	1,054	1,446	1,414
	424	1,476	428
	342	1,858	425
	4,369	4,331	3,364
	1,747	5,353	2,211
Drains at Large <u>15,000</u> TOTAL OTHER GEN. GOV'T. \$119,575	<u>1,920</u>	13,080	3,416
	\$ 33,389	\$ 86,186	\$ 27,141

## TOWNSHIP OF BENNINGTON COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE YEAR ENDED MARCH 31, 2004 AND 2003

### GENERAL FUND

	2004	ACTUAL	2003
BUDGET	ACTUAL	(OVER) UNDER <u>BUDGET</u>	ACTUAL
EXPENDITURES: Cemetery: Salaries \$ 1,800 Supplies 1,500 Repairs & Maint. 8,500 Miscellaneous 10,500 Opening & Closing 3,000 TOTAL CEMETERY \$ 25,300	\$ 830 1,308 8,076 8,839 1,700 \$ 20,753	\$ 970 192 424 1,661 	\$ 930 86 8,345 -0- 2,200 \$ 11,561
Ambulance: Salaries \$ 1,000 Mileage 250 Prof. Serv. 1,050 TOTAL AMBUL. \$ 2,300	\$ 945 97 1,007 \$ 2,049	\$ 55 153 43 \$ 251	\$ 980 141 -0- \$ 1,121
Roads <u>113,000</u> TOTAL EXPEND. \$ <u>520,800</u>	<u>55,705</u> \$ <u>344,401</u>	57,295 \$ 176,399	<u>181,539</u> \$ <u>344,912</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES \$(225,400)	\$ (5,526)	\$(219,874)	\$ 34,727
OTHER SOURCES (USES) OF FU Transfers In \$ 300,000 Transfers Out <u>(8,000)</u> EXCESS OF REVENUES OVER (UNDER) EXPENDITURES AND		\$ 296,459 (8,000)	\$ 5,367 -0-
OTHER SOURCES (USES) \$ 66,600	\$ (1,985)	\$ <u>68,585</u>	\$ 40,094
Fund Balance April 1,	516,922		476,828
FUND BALANCE MARCH 31,	\$ <u>514,937</u>		\$ <u>516,922</u>

### SPECIAL REVENUE FUNDS

### FIRE FUND

Fire Fund is used to account for fees received and monies disbursed for Township fire protection.

### CEMETERY PERPETUAL CARE FUND

Cemetery Fund is used to account for monies received and disbursed for the maintenance of the Township's cemetery.

## TOWNSHIP OF BENNINGTON COMPARATIVE SPECIAL REVENUE FUNDS COMBINING BALANCE SHEET MARCH 31, 2004 AND 2003

				2004	2003
	<u>FIRE</u>	CEMETERY PERPETUAL CARE	AMBULANCE	TOTALS	TOTALS
ASSETS:					
Cash in Bank Certificate of	\$ 68,268	\$ 1,771	\$40,081	\$110,120	\$ 30,527
Deposit Taxes Rec.	170,405 7,164	14,593 -0-	-0- 4,500	184,998 11,664	116,830 10,265
Due from Tax Fund Int. Rec.	-0- -0- \$ <u>245,837</u>	-0- -0- \$ <u>16,364</u>	-0- -0- \$ <u>44,581</u>	-0- -0- \$ <u>306,782</u>	110,691 <u>838</u> \$ <u>269,151</u>
LIABILITIES:					
Accts. Pay	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
FUND BALANCE:					
Fund Balance	245,837	16,364	44,581	306,782	269,151
TOTAL LIABILIT	IES				
BALANCE	\$ <u>245,837</u>	\$ <u>16,364</u>	\$ <u>44,581</u>	\$ <u>306,782</u>	\$ <u>269,151</u>

### TOWNSHIP OF BENNINGTON SPECIAL REVENUE FUNDS

### COMPARATIVE COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE YEARS ENDED MARCH 31, 2004 AND 2003

				2004	2003
	<u>FIRE</u>	CEMETERY PERPETUAL CARE	AMBULANCE	TOTALS	TOTALS
REVENUES:					
Perpetual Care Prop. Taxes Int. Income Other Income TOTAL REVENUES	\$ -0- 90,908 1,860 -0-	\$ 450 -0- 228 -0-	\$ -0- 45,765 93 -0-	\$ 450 136,673 2,181 -0-	\$ 495 121,063 4,353 -0-
TOTAL REVENUES	\$ 92,768	\$ 678	\$45,858	\$139,304	\$125,911
EXPENDITURES:					
Ambulance or		\$	\$ 10	\$ 10	\$ -0-
Fire Protect. Cont. Serv. TOTAL EXPEND.	64,880 \$ 64,880	\$ -0-	<u>36,783</u> \$36,793	101,663 \$101,673	99,543 \$ 99,543
EXCESS OF REVEN OVER (UNDER) EXPEND.		\$ 678	\$ 9,065	\$ 37,631	\$ 26,368
OTHER SOURCES	(USES) OF	FUNDS:			
Transfers in Transfers Out	\$ -0- -0- \$ -0-	\$ -0- -0- \$ -0-	\$ -0- -0- \$ -0-	\$ -0- \$ -0-	\$ -0- \$ -0-
EXCESS OF REVEN OVER (UNDER) EXPENDITURES A OTHER SOURCES					
(USES) OF FUNDS	\$ 27,888	\$ 678	\$ 9,065	\$ 37,631	\$ 26,368
Fund Balance April 1,	217,949	15,686	35,516	269,151	242,783
FUND BALANCE MARCH 31,	\$ <u>245,837</u>	\$ <u>16,364</u>	\$ <u>44,581</u>	\$306,782	\$ <u>269,151</u>

### TOWNSHIP OF BENNINGTON COMPARATIVE BALANCE SHEET MARCH 31, 2004 AND 2003

### FIRE FUND

		2004	2003
ASSETS	5:		
Certif Due fr Taxes	in Bank ficate of Deposit rom Tax Fund Receivable est Receivable	\$ 68,268 170,405 -0- 7,164 -0- \$ 245,837	\$ 28,525 102,460 79,285 6,841 838 \$217,949
LIABII	LITIES:		
Accour	nts Payable	\$ -0-	\$ -0-
FIRE F	FUND BALANCE	245,837	217,949
	LIABILITIES AND E FUND BALANCE	\$ <u>245,837</u>	\$ <u>217,949</u>

## TOWNSHIP OF BENNINGTON COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE YEARS ENDED MARCH 31, 2004 AND 2003

### FIRE FUND

	2004	ACTUAL	2003
BUDGET	<u>ACTUAL</u>	(OVER) UNDER <u>BUDGET</u>	<u>ACTUAL</u>
REVENUES:			
Property Taxes \$ 72,000 Interest Earned 1,000 Other Income -0- TOTAL REVENUES \$ 73,000	1,860	\$(18,908) (860) -0- \$(19,768)	\$ 86,233 3,869 -0- \$ 90,102
EXPENDITURES:			
Fire Protection: Contracted Services \$ 71,000 TOTAL EXPEND. \$ 71,000	\$ <u>64,880</u> \$ <u>64,880</u>	\$ <u>6,120</u> \$ <u>6,120</u>	\$ 65,200 \$ 65,200
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES \$ 2,000	\$ 27,888	\$(25,888)	\$ 24,902
OTHER SOURCES (USES) OF F	UNDS:		
Transfer In		0-	
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES AND OTHER SOURCES			
(USES) OF FUNDS \$ <u>2,000</u>	\$ 27,888	\$( <u>25,888</u> )	\$ 24,902
Fund Balance April 1,	217,949		193,047
FUND BALANCE MARCH 31,	\$ <u>245,837</u>		\$ <u>217,949</u>

### TOWNSHIP OF BENNINGTON COMPARATIVE BALANCE SHEET MARCH 31, 2004 AND 2003

### CEMETERY PERPETUAL CARE FUND

	2004	2003
ASSETS:		
Cash in Bank Certificate of Deposit Interest Receivable TOTAL ASSETS	\$ 1,771 14,593 -0- \$ <u>16,364</u>	\$ 1,316 14,370 0- \$ <u>15,686</u>
CEMETERY PERPETUAL CARE FUND BALANCE	\$ <u>16,364</u>	\$ <u>15,686</u>

## TOWNSHIP OF BENNINGTON COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE YEARS ENDED MARCH 31, 2004 AND 2003

### CEMETERY PERPETUAL CARE FUND

		2004	ACTUAL	2003
	BUDGET	ACTUAL	(OVER) UNDER <u>BUDGET</u>	ACTUAL
REVENUES:				
Perpetual Care Interest Income TOTAL REVENUES	\$ 600 -0- \$ 600	\$ 450 228 \$ 678	\$ 150 (228) \$ (78)	\$ 495 315 \$ 810
EXPENDITURES	0-	0-	-0-	0-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	\$ 600	\$ 678	\$ (78)	\$ 810
OTHER SOURCES (US Transfer In Transfer Out	ES) OF FUI \$ 0-	NDS: \$ 	\$ 0-	\$ 
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES AND OTHER SOURCES (USES)		678	\$ <u>(78</u> )	\$ 810
Fund Balance Apri	1 1,	<u>15,686</u>		14,876
FUND BALANCE MARC	TH 31,	\$ <u>16,364</u>		\$ <u>15,686</u>

### TOWNSHIP OF BENNINGTON BALANCE SHEET MARCH 31, 2004

### AMBULANCE FUND

		2004	2003
-	ASSETS:		
<b>-</b>	Cash in Bank Taxes Receivable Due from Tax Fund	\$40,081 4,500 -0- \$ <u>44,581</u>	\$ 686 3,424 <u>31,406</u> \$ <u>35,516</u>
	LIABILITIES:		
-	Accounts Payable	\$ -0-	\$ -0-
	FUND BALANCE	44,581	35,516
-	TOTAL LIABILITIES AND FUND BALANCE	\$ <u>44,581</u>	\$ <u>35,516</u>

## TOWNSHIP OF BENNINGTON STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE YEAR ENDED MARCH 31, 2004

### AMBULANCE FUND

	2004			2003
REVENUES:	BUDGET	<u>ACTUAL</u>	ACTUAL (OVER) UNDER <u>BUDGET</u>	ACTUAL
Property Taxes Interest Earned Other Income TOTAL REVENUES	\$45,765 -0- -0- \$45,765	\$45,765 93 -0- \$45,858	\$ -0- (93) -0- \$ (93)	\$34,830 169 -0- \$34,999
EXPENDITURES:				
Misc. Bank Fees Ambulance Protection Contracted Serv. TOTAL EXPENDITURES	•	\$ 10 36,783 \$36,793	\$ (10)	\$ -0- 34,343 \$34,343
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ -0-	\$ 9,065	\$(9,065)	\$ 656
OTHER SOURCES (USES)	OF FUNDS:			
Transfer In Transfer Out	\$ -0- \$ -0-	\$ -0- -0- \$ -0-	\$ -0- <del>-0-</del> \$ -0-	\$ -0- \$ -0-
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES AND OTHER SOURCES (USES OF FUNDS	) \$0	\$ 9,065	\$( <u>9,065</u> )	\$ 656
Fund Balance April 1		35,516	' \ <del></del> '	34,860
-				
FUND BALANCE MARCH 3	1,	\$ <u>44,581</u>		\$ <u>35,516</u>

### CAPITAL PROJECTS FUNDS

### REVOLVING AND IMPROVEMENT FUND

Revolving and Improvement Fund is used to account for money set aside by the Township Board for future improvements within the Township.

## TOWNSHIP OF BENNINGTON CAPITAL PROJECTS FUNDS COMPARATIVE COMBINING BALANCE SHEET MARCH 31, 2004 AND 2003

		2004	2003
	ASSETS:		
<b>-</b>	Cash in Bank Certificate of Deposit Interest Receivable	\$ 51,026 183,336 170 \$ <u>234,532</u>	\$ 51,042 184,493 152 \$ <u>235,687</u>
_	LIABILITIES: Due to General TOTAL LIABILITIES	\$ <u>-0-</u> \$ -0-	\$ <u>-0-</u> \$ -0-
-	FUND BALANCE	234,532	235,687
-	TOTAL LIABILITIES AND CAPITAL FUND BALANCE	\$ <u>234,532</u>	\$ <u>235,687</u>

# TOWNSHIP OF BENNINGTON CAPITAL PROJECT FUNDS COMPARATIVE COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE YEARS ENDED MARCH 31, 2004 AND 2003

2004			2003	
REVENUES:	BUDGET	ACTUAL	ACTUAL (OVER) UNDER BUDGET	<u>ACTUAL</u>
Interest Earned : TOTAL REVENUES :	\$ <u>-0-</u> \$ -0-	\$ <u>2,386</u> \$2,386	\$ <u>(2,386)</u> \$ (2,386)	\$ 6,720 \$ 6,720
OTHER SOURCES (U.	SES) OF FUI	NDS:		
Transfers In Transfers Out	\$ -0- ( <u>100,000</u> ) \$(100,000)	\$ -0- (3,541) \$ (3,541)	\$ -0- (96,459) \$ (96,359)	\$ -0- (5,367) \$ (5,367)
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES AND OTHER SOURCES (USES) OF				
	\$( <u>100,000</u> )	\$ (1,155)	\$ <u>(98,845</u> )	\$ 1,353
Fund Balance Apr	il 1,	235,687		234,334
FUND BALANCE MAR	CH 31,	\$ <u>234,532</u>		\$ <u>235,687</u>

### FIDUCIARY FUND

### CURRENT TAX COLLECTION FUND

Current Tax Collection Fund is used to receive the Township's current tax collections and to distribute such monies to the Township funds involved therein, and to other governmental agencies.

## TOWNSHIP OF BENNINGTON CURRENT TAX COLLECTION FUND COMPARATIVE BALANCE SHEET MARCH 31, 2004 AND 2003

		2004	2003
	ASSETS:		
-	Cash in Bank Certificate of Deposit	\$ 3,319 -0- \$ 3,319	\$325,062 -0- \$ <u>325,062</u>
	LIABILITIES:		
_	Due to Other Funds Due to Other Governmental	\$ 1,263	\$207,290
	Units TOTAL LIABILITIES	2,056 \$ 3,319	117,772 \$325,062
•••	FUND BALANCE	-0- \$ <u>3,319</u>	-0- \$ <u>325,062</u>

## TOWNSHIP OF BENNINGTON CURRENT TAX COLLECTION FUND COMPARATIVE STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS YEARS ENDED MARCH 31, 2004 AND 2003

	2004	2003
BALANCE APRIL 1,	\$ 1,513	\$ 1,766
RECEIPTS:		
Current Property Taxes Collection Fees and	\$2,085,080	\$1,724,470
Late Charges Dog Licenses Interest Earned Overpayments	16,684 315 836 9,059	18,805 335 1,128 7,286
TOTAL RECEIPTS AND BEGINNING BALANCE	\$2,113,487	\$1,753,790
DISBURSEMENTS:		
Shiawassee County Owosso Library Owosso Schools Corunna Schools Perry Schools Morrice Schools Laingsburg Schools General Fund Ambulance Fund Fire Fund Roads Refunds TOTAL DISBURSEMENTS	\$1,188,656 95,268 132,891 2,204 203,303 50,120 924 162,628 76,095 169,733 19,287 9,059 2,110,168	\$1,038,696 80,144 91,266 1,976 168,790 29,390 1,178 9,831 -0- 171 -0- 7,286 1,428,728
BALANCE MARCH 31,	\$ <u>3,319</u>	\$ <u>325,062</u>

GENERAL FIXED ASSET ACCOUNT GROUP

To account for fixed assets of the Township.

## TOWNSHIP OF BENNINGTON GENERAL FIXED ASSETS GROUP OF ACCOUNTS SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS MARCH 31, 2004 TO MARCH 31, 2003

	BALANCE 3-31-03	ADDITIONS	DELETIONS	BALANCE 3-31-04
Land Buildings Vehicles Office Equip.	\$ 15,000 318,033 2,600	\$ 84,500 29,231 -0-	\$ -0- -0- -0-	\$ 99,500 347,264 2,600
& Furn. Other Equip.	41,547 _24,050 \$401,230	3,443 <u>2,167</u> \$ <u>119,341</u>	1,386 <u>-0-</u> \$ <u>1,386</u>	43,604 <u>26,217</u> \$ <u>519,185</u>